

How to Fill Out the Registration Forms

YOU MUST PROVIDE 3 COPIES OF EACH CURRENT REGISTRATION FORM

A \$1.00 mistake fee per student will be enforced. *This includes the misspelling of student's names, registering students in incorrect levels or using outdated forms.*

1. Fill in the teacher information. **Include your teacher number.**

2. List the students **alphabetically** by event **not level**.

3. List students in alphabetical order. Example:

Davis, Bob	Solo	Moderately Difficult I
Jones, Sue	Solo	Pre-Primary
Stewart, Peggy	Solo	Elementary 4

Ensemble students must be grouped together

4. **The National Federation is now requiring the birthdate be given for each and every student.**

5. Has the student previously participated in a GCF? Yes/No

6. Will the student earn his/her gold cup this year?

If yes, please mark if it is his/her 1st, 2nd, etc cup.

If no, leave blank.

7. If the student is a transfer this year from a previous GCF teacher, *list the previous teacher's name.*